

APPENDIX C: SAMPLE NATIONAL WEATHER SERVICE LETTER OF SUPPORT

(National Weather Service letterhead)

Dr./Ms./Mr. Current President
President
American Association of State Climatologists
President's state climate office
Street Address
City, ST ZIP

Dear Dr./Ms./Mr. Current President,

The _____ National Weather Service Office is pleased to offer its support to _____ as the recognized Climate Office for _____. We will strive to work jointly with the Climate Office in the provision of climatological data and information. We recognize that it is only through cooperation that we can meet the climatological needs of the citizens of _____.

We welcome the Climate Office as a partner in the provision of climate services.

Title
_____ National Weather Service Forecast Office

cc:
_____ Regional Climate Center
NWS Regional Headquarters